

## MANDATORY DISCLOSURE OF THE INSTITUTE

1. NAME OF THE INSTITUTION : HINDUSTAN INSTITUTE OF  
ENGINEERING TECHNOLOGY POLYTECHNIC COLLEGE  
INSTITUTION ADDRESS : NAVALUR ROAD, VELLARITHANGAL  
VILLAGE SEREPENANCHERY POST,  
SRIPERUMBADUR TALUK, KANCHEEPURAM DISTRICT,  
PADAPPAI, KANCHIPURAM,  
TAMIL NADU, 601301  
TELEPHONE NO. /MOBILE NUMBER NO. : 04427173000 / 8668090681  
EMAIL ID : principal@hiet.in

**2. Name of the Society/Trust** : HINDUSTAN ENGINEERING TRAINING  
CENTRE  
TELEPHONE NO. / MOBILE NUMBER NO. : 04422342508 / 86680 90681  
EMAIL ID : hetc@hindustan.ac.in

**3. Name of the CHAIRMAN** : **Dr. ANAND JACOB VERGHESE**  
**Address of the CHAIRMAN** : **40 GST Road St. Thomas Mount,**  
**Chennai – 600 016**  
Telephone / Mobile / Email : 9840582828 / ajv@hindustanuniv.ac.in

**Name of the PRINCIPAL** : **Prof. A SUBBARAJ**  
**Address of the Principal** : Navalur Road, Serapanancheri Post,  
Padappai, Chennai  
Pincode : 601301  
Telephone / Mobile / Email : 8668090681 / [principal@hiet.in](mailto:principal@hiet.in)

4. Name of the affiliating University : DIRECTORATE OF TECHNICAL EDUCATION (DOTE)

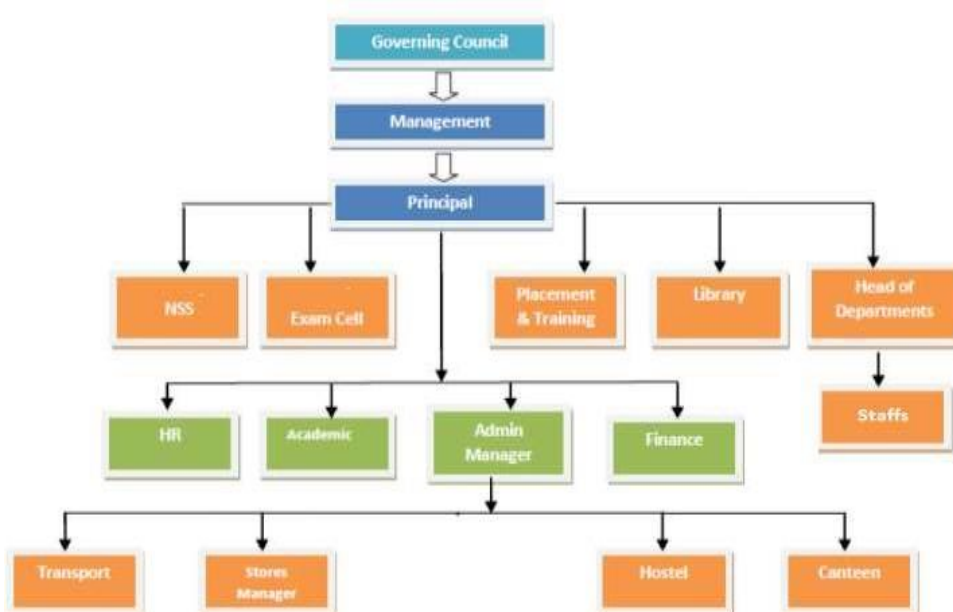
## 5. Governance

### GOVERNING BOARD MEMBERS

SI NO	NAME	POSITION
1	Dr. Anand Jacob Verghese	Chairman
2	Dr. Aby Sam	Member
3	Mr. Ashok Verghese	Member
4	Dr. Annie Jacob	Secretary
5	Dr.Susan Marthandan	Member
6	Mr.K M Prasad	Member
7	Mr.Enid Verghese	Member
8	Prof. A Subbaraj	Member

The Governing body approves the administrative functions of the Institution.

### ORGANIZATIONAL CHART



### ESTABLISHMENT OF ANTI RAGGING COMMITTEE

Name of the Committee Member*	Designation	Mobile No.	E-Mail ID
Mr.P ELANCHEZHİYANG ASOKAN,	A C P MANIMANGALAM Outside Member	--	--
Mr.G ASOKAN,	INSPECTOR OF POLICE MANIMANGALAM Outside Member	--	--
Mr.B RAVI	VICE PRINCIPAL	9626685659	hodmech@hiet.in
Mrs V ANURADHA	HOD AUTOMOBILE	8754448094	<a href="mailto:hodauto@hiet.in">hodauto@hiet.in</a>
Mr. K SURIYAPRAKASH	HOD – CSE	9710414123	<a href="mailto:hodcse@hiet.in">hodcse@hiet.in</a>
Mrs. RADHIKA M	HOD – CIVIL	9629720909	<a href="mailto:rathika@hiet.in">rathika@hiet.in</a>
Mr.LOUIS MATHIAS	ADMIN MANAGER	9789042109	Louis@hiet.in

### ESTABLISHMENT OF INTERNAL COMPLAINTS COMMITTEE

NAME	POSITION	DESIGNATION	MOBILE NO.	E-MAIL ID
A SUBBARAJ	MEMBER	PRINCIPAL	8668090681	<a href="mailto:principal@hiet.in">principal@hiet.in</a>
ANURADHA V	CHAIR PERSON	TEACHING	9166626662	principal@hiet.in
LOUIS MATHIAS	MEMBER	ADMIN	8668090683	louis@hiet.in
RAVI B	MEMBER	TEACHING`	9626685659	hodmech@hiet.in
VIJAY AMIRTHARAJ	MEMBER	ADMIN	9841279941	vijayhiet@gmail.com
SATHISH P	STUDENT	STUDENT	9940620256	sathishhiet@gmail.com
R MOHAMMED FAZIL	STUDENT	STUDENT	6369144479	Mohammedfazil09091980@gmail.com

### SC / ST COMMITTEE

NAME	POSITION	DESIGNATION	MOBILE NO.	E-MAIL ID	CASTE
SUBBARAJ A	PRINCIPAL	TEACHING/ADMIN	8668090681	<a href="mailto:principal@hiet.in">principal@hiet.in</a>	OTHER
VIJAY AMIRTHA RAJ	NON TEACHING	HJET	9841279941	vijayhiet@gmail.com	SC
SHAKEEL AHMED	LECTURER	TEACHING	9789992753	amshakeel@yahoo.com	OTHER
NIROSHA SV	LECTURER	TEACHING	8939786450	hodece@hiet.in	OTHER
PHILIP A	NON TEACHING	ADMIN	9840395622	philip@hiet.in	SC

### INTERNAL QUALITY ASSURANCE CELL

Name of the Committee Member*	Designation	Mobile No.	E-Mail ID
LOUIS MATHIAS	SR. ADMIN MANAGER	9789042109	Louis@hiet.in
V ANURADHA	HOD AUTOMOBILE	8754448094	<a href="mailto:hodauto@hiet.in">hodauto@hiet.in</a>
S V NIROSHA	HOD ECE	8939786450	hodece@hiet.in
K SURIYAPRAKASH	HOD - CSE	9710414123	hodcse@hiet.in
RADHIKA M	HOD - CIVIL	9629720909	<a href="mailto:rathika@hiet.in">rathika@hiet.in</a>
SHAKEEL AHMED A	LECT/SECTION INCHARGE	9789992753	shakeel@hiet.in

## ONLINE GRIEVANCE REDRESSAL MECHANISM

An email for each student is created and the students can mail their grievance to the [stunstaffgrivanceshiet@gmail.com](mailto:stunstaffgrivanceshiet@gmail.com) mail ID, which is checked and monitored by the grievances committee.

NAME	DESIGNATION	MOBILE NO.	E-MAIL ID
A SUBBARAJ	TEACHING – PRINCIPAL	8668090681	<a href="mailto:principal@hiet.in">principal@hiet.in</a>
ANURADHA V	TEACHING-HOD	9166626662	hodauto@hiet.in
LOUIS MATHIAS	SR. ADMIN MANAGER	8668090683	louis@hiet.in
SIVAGAMI M	STUDENT COUNSELLOR	8122365613	sivagami@hiet.in
VIJAY AMIRTHARAJ	ADMIN	9841279941	vijayhiet@gmail.com

**AICTE File No& Date :**

F.No. Southern/1-43665077436/2024 /EOA Date: 8-May-2024

### **6. PROGRAMMES : Engineering and Technology - Diploma Programmes**

Course	Duration	Seats	2024 - 25 (strength)	Fee	Placement
Diploma in Civil Engineering	3	30	6 (Course Closed)	As per State Govt. Norms – BY Govt. Fee Fixation Committee	100% Placed  Salary minimum 60 Thousand to Maximum 1.2lalkhs per annum
Diploma in Mechanical Engineering	3	30	42		
Diploma in Automobile Engineering	3	30	53		
Diploma in Electrical & Electronics I Engineering	3	30	46		
Diploma in Electronics & Commn Engg	3	30	4 (Course Closed)		
Diploma in Computer Engineering	3	60	66		

**Note : 2 years duration for students joining as Lateral Entry**

### **7. FACULTY**

Permanent Faculties: 32 Faculties

Permanent Faculty: Student Ratio - 1:25 ratio

Faculties left the Institute: 20

Faculties joined the Institute: 11

8. Faculties and their profile : Separate attachment
9. FEES : The fees is prescribed by the Fee Fixation Committee, Govt of Tamilnadu
10. Admission : Admission dates and eligibility criteria are followed as per the AICTE approval and DOTE instructions
11. Admission Procedure  
Calendar for admission against Management/vacant seats:  
  
As per the Instruction's of the Affiliating Body – Directorate of Technical Education (DOTE) Admissions are made. The applications are called for and registered on the DOTE provided portal. The dates for applications, last date of registration, last date of admission are as per the instructions from DOTE.
12. Criteria and Weight age for Admission : Students with good academic knowledge, Sportsman, sons/daughters of staff
13. List of Applicants As per instructions from DOTE.
14. Results of Admission : Done under Management / Vacant seats
15. Information of Infrastructure and Other Resources Available

#### TECHNOLOGY CENTER

Sr. No.	Room For	Room No.	Average Carpet Area (Sqm)
1	Laboratory	2&3 WHL	99
2	Laboratory	A W/S	99
3	AdditionalWorkshop	AD W/S	850
4	Laboratory	AU EN2	80
5	Laboratory	AUENG	120
6	Laboratory	AUTRON	42
7	Laboratory	CADS14	66.5
8	Laboratory	CH &TR	85
9	Laboratory	CHELAB	132
10	Laboratory	CIMLAB	78
11	Laboratory	CIVAI	86
12	Laboratory	COMPU	160
13	Laboratory	ECE	85
14	Laboratory	ECLAB2	62
15	Laboratory	EEELAB	132
16	Laboratory	ENGLS9	71
17	Laboratory	ENXLAB	100

## MAIN BLOCK

1	Classroom	F01	66.3
2	Drawing Hall	F02	252.7
3	Classroom	F03	67
4	Tutorial Room	Workshop main Ent	35
5	Workshop	FITLAB	130.1
6	Laboratory	FMLAB	132
7	Class Room	FNDRY	62
8	Seminar Hall	G07	180
9	Laboratory	HWS13	66.5
10	Classroom	IATC13	86
11	Workshop	M/CSH	180
12	Laboratory	MMSM	100
13	Workshop	MMTT	66
14	Classroom 1 & 2	MMSM TC	100
15	Laboratory	MQC	66

## TECHNOLOGY CENTRE AND MAIN BLOCK

1	Laboratory	MTLAB1	100
2	Laboratory	MTLAB2	100
3	Laboratory	PHYLAB	132
4	Laboratory	R&AC	85
5	Classroom 1 & 2	M/CSH 2	120
6	Classroom	S18	68.58
7	Laboratory	SULAB	86.28
8	Classroom	TC 18A	44.14
9	TutorialRoom	TC 18B	43.68
10	Tutorial room	TC 19A	35.23
11	Classroom	TC22A	43.68
12	Classroom	TC23A	51
13	Laboratory	THE RMO	100
14	Laboratory	VW	149
15	Workshop	WELD	124
16	Laboratory	WIRING	68

INSTRUCTIONAL AREA WITH COMMON FACILITIES – MAIN BLOCK

Sr. No.	Room for	Room Id	Area (Sqm)
1	Library&Reading Room	G01,02	400
2	Computer Center	G12A	160
3	Language Laboratory	LG LAB	71

ADMINISTRATIVE AREA – MAIN BLOCK

Sr. No.	Room Type	Room id	Area (Sqm)
1	PlacementOffice	F05	50
2	PrincipalOffice	F06	33
3	Maintenance	F13A	14
4	Cabin for Head of Dept	F14	33
5	Exam Control Office	F7	33
6	Pantry for Staff	G 08B	14
7	Office All Inclusive	G06	38
8	Cabin for Head of Dept	G06-2	30
9	Department Office	G09	92
10	Department Office	G10	33
11	Office All Inclusive	G10A	116
12	Other Office	G13	14
13	Reception Area	G19	100
14	Board Room	G3 CON	20
15	Other	G4,G5	94

Building No.	Building Name	Room Type	Room Id	Area (Sqm)
1	Main Block	Faculty Room	S19	33.5
2	Entry	Security	SECU	10
3	Tech.Centre	Central Store	TC-AD1	20
4	Technology Centre	Central Store	TC-AD2	20
5	Technology Centre	Housekeeping	TC-AD3	13.7

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)
1	3	CAFE	Cafeteria	CAFE	200
2	1	Main Bloc	Girls Common Room	F14	33
3	1	Main Block	Toilet	F18	34
4	1	Main Block	Toilet	F19	34
5	1	Main Block	Toilet	F20	4
6	1	Main Bloc	Toilet	F21	4
7	1	Main Block	Toilet	G-16	34
8	1	Main Bloc/Counselling	Others	G08 A	14
9	1	Main Bloc	First aid cum Sick Room	G11	33
10	4	Open Audi	Auditorium	G14	101
11	1	Main Block	Toilet	G15	34
12	1	Main Block	Toilet	G17	4
13	1	Main Block	Toilet	G18	4
14	1	Main Block	Toilet	S04	18
15	1	Main Block	Toilet	S05	34
16	1	Main Block	Toilet	S16	34
17	1	Main Bloc	Girls Common Room	S21	33
18	1	Main Bloc	Girls Common Room	S22	14
19	2	Technology Center	Boys Common Room	TC-AM1	175
20	2	Technology Center	Stationery Store	TC-AM2	20
21	2	Technology Centre	Toilet	TC-AM3	32.5
22	2	Technogy Centre	Toilet	TC-AM4	32.5

### CIRCULATION AREA

Sr. No.	Building No.	Building Name	Room Type	Room Id
1	1,2	Main Block, Technology Center	Corridors	1289
2	1,2	M.B, Tech Centre	Other Areas	106
3	1,2	M.B., Tech Centre	Other Common Area	207



## LABORATORY AREA

Sr. No.	Course	BuildingName	Name of Lab
1	MECHANICAL ENGINEERING	Technology Center	MACHINE TOOL TESTING LAB
2	MECHANICAL ENGINEERING	Technology Center	MECHANICS OF MATERIALS AND MECHANICAL TESTING LAB
3	AUTOMOBILE ENGINEERING	Technology Centre	2&3 WHEELER
4	MECHANICAL ENGINEERING	Technology Center	AERONAUTICS LAB
5	AUTOMOBILE ENGINEERING	Technology Center	AUTOMOBILE WORKSHOP
6	MECHANICAL ENGINEERING	Technology Center	CAD / CAMLAB
7	AUTOMOBILE ENGINEERING	Technology Center	CHEMISTRYLAB
8	MECHANICAL ENGINEERING AUTO MOBILE	TechnologyCentre	CNC LAB
9	COMPUTER ENGINEERING	Main Block	COMPUTERLABS
10	AUTOMOBILE ENGINEERING	Technology Centre	DIESEL LAB
11	MECHANICAL ENGINEERING	Technology Center	ELECTRICALLAB
12	MECHANICAL ENGINEERING	Technology Center	ELECTRONICS LAB
13	MECHANICAL ENGINEERING	Technology Center	FITTINGSHOP
14	MECHANICAL ENGINEERING	Technology Center	FLUID MECHANICSLAB
15	MECHANICAL ENGINEERING	Technology Center	FOUNDRYSHOP
16	MECHANICAL ENGINEERING	Technology Center	INDUSTRIAL AUTOMATION LAB
17	COMPUTER ENGINEERING & APPLICATION	Main Block	LANGUAGE LAB
18	MECHANICAL ENGINEERING	Technology Center	MACHINE SHOP
19	MECHANICAL ENGINEERING	Technology Center	MATERIAL TESTING LAB - 1
20	MECHANICAL ENGINEERING	Technology Center	MATERIAL TESTING LAB 2
21	MECHANICAL ENGINEERING	Technology Center	METALLURGY AND QUALITY CONTROL LAB
22	DIPLOMA IN MECHANICAL ENGINEERING	Technology Centre	METROLOGY
23	AUTOMOBILE ENGINEERING	Technology Center	PHYSICS LAB
24	MECHANICAL ENGINEERING AUTOMOBILE	Technology Center	PROCESS AUTOMATION
25	MECHANICAL ENGINEERING	Technology Centre	REFRIGERATION & AIR CONDITIONING LAB
26	CIVIL ENGINEERING	Technology Center	SURVEY LAB
27	MECHANICAL ENGINEERING AUTOMOBILE	Technology Centre	THERMODYNAMICS
28	MECHANICAL ENGINEERING	Technology Center	WELDING SHOP
29	MECHANICAL ENGINEERING	Technology Center	WIRING LAB

16. Enrolment and placement details of students in the last 3years

Sl. No.	Branch	Intake	2022 - 23	2023- 24	2024- 25
1	Civil Engineering	30	3	3	6
2	Mechanical Engineering	30	18	16	9
3	Automobile Engineering	30	27	39	9
4	Electrical and Electronics Engineering	30	18	14	11
5	Electronics and Commn Engineering	30	2	3	2
6	Computer Engineering	60	21	21	15

There is 100 percent placement of students for all the three years. Apart from students joining higher studies all other students are placed. With a minimum salary of Rs:1.2 lacs per annum

- Lateral Entry Students are added in second year onwards

## 17. MOUs WITH INDUSTRIES

MoUs					
Sl No.	Name of Organization	Name of Program	Contact Person - Organization	Email ID	Mobile No.
1	M/s Volkswagen Group sales India Pvt.Ltd	VG-TAP (Volkswagen Group Technical Apprentice Program)	Mr.Dasharathakumar Skoda-VW South Zone - Head	<a href="mailto:dasharathakumar.h@skoda-vw.co.in">dasharathakumar.h@skoda-vw.co.in</a>	9886021411
2	M/s Daimler India Commercial Vehicles Pvt.Ltd	Automotive Service Technician Level - 4 NVEQF scheme to Daimler auto technicians	Mr.Lakshminarayan Daimler Training Head	<a href="mailto:lakshmi.narayanan@daimler.com">lakshmi.narayanan@daimler.com</a>	8056029320
3	M/s TVS Motor India	TVS- Technical Service Technician	Mr.Siby Johns TVS Product training centre - Head	<a href="mailto:Siby.Johns@tvsmotor.com">Siby.Johns@tvsmotor.com</a>	7397730016
4	M/s National Automotive Research & R & D Infrastructure Project (NATRIP) apex body of Global Automotive Research Centre (GARC) GARC	Inplant training Programe	Mrs. Rajajeswari Engineer-GARC.	<a href="mailto:k.rajajeswari@natrip.in">k.rajajeswari@natrip.in</a>	044-27143500
5	M/s Indian Institute of welding, Kolkata	IIW Welding Training Program	Mr. Soumitra Chowdhury	<a href="mailto:sdp@iiwindia.com">sdp@iiwindia.com</a>	9831875932/ 9674527777

18. All the EOAs are uploaded in the Institution website : [www.hiet.in](http://www.hiet.in)